Best Practices When Registering

Read ALL the information on our event website BEFORE you register and decide what
activities interest you. The Excel spreadsheet has a complete list of the full-day, half-day, or
quarter-day activities offered for the Main Event, Pre-Trip, and Post-Trip.

Consider your transportation plan for getting to/from the Main Event, Pre-Trip, and/or Post-Trip.

Decide what type of <u>Accommodation</u> you would want during the <u>Event</u> or <u>Pre-Trip.</u>

The registration website will have limited information about each activity, with links back to the event website for more details. Therefore, avoid switching between the two sites and decide BEFORE registering.

- 2. Please be kind to our **volunteer** registration team. Our event website is HIGHLY informative and answers most questions you may have somewhere on its thirty+ pages.
- 3. RegPack (our registration vendor) saves information in real-time. If you get stuck in the process, refresh your browser. Then log back into your registration. RegPack will take you where you left off.
- 4. Did you change your mind or want to go back to look at something during your registration? Then click on the progress bar at the top right corner of registration. Then click the page in question to revisit it and make your changes. Please remember to remove your initial choice BEFORE selecting another one.
- 5. Please check out RegPack Purchase Protection. Then, read Mosaic's Cancellation Policy
- 6. While it is possible to register via a small screen like a mobile phone, it is NOT recommended.
- 7. The registration process can take some time. Please allow about 30 minutes to complete it. If needed, you can complete it in more than one sitting. Please note that we will delete incomplete registrations after 24 hours.
- 8. You will receive an email from JOE 2025(Insert Email Listing). Check your spam folder if you do not.
- 9. Go to the Contact Page to see who to contact if you still have questions.